

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

JUNE 2013 – SEPTEMBER 2013

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as part 2), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing anne.gowing@surreycc.gov.uk, or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2013/2014

| Name | Cabinet Member | Cabinet Associate |
|---------------------------|---|--|
| Mr David Hodge | LEADER | |
| Mr Peter Martin | DEPUTY LEADER | |
| Mrs Mary Angell | CHILDREN AND FAMILIES | |
| Mrs Helyn Clack | COMMUNITY SERVICES | Mrs Kay Hammond – FIRE & POLICE SERVICES |
| Mr Mel Few | ADULT SOCIAL CARE | Mr Steve Cosser – ADULT SOCIAL CARE |
| Mr John Furey | TRANSPORT, HIGHWAYS & ENVIRONMENT | Ms Marisa Heath – ENVIRONMENTAL SERVICES |
| Mr Michael Gosling | PUBLIC HEALTH AND HEALTH & WELLBEING BOARD | |
| Mrs Linda Kemeny | SCHOOLS AND LEARNING | Mrs Clare Curran – CHILDREN, SCHOOLS AND FAMILIES |
| Ms Denise Le Gal | BUSINESS SERVICES | |
| Mr Tony Samuels | ASSETS AND REGENERATION PROGRAMMES | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|---|-----------------------|--|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| CABINET MEMBER DECISIONS – JUNE 2013 | | | | | | | | |
| 04/06/13 | Property Transactions | To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2 | Cabinet Member | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer | Local Members | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---------------|---|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| 05/06/13 | Budget Report | To approve the revenue budget virements and capital reprofiling | Cabinet Member | Relevant Cabinet Member (in consultation with the Leader) | Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--|--|----------------|--|--|--------------------------------------|---------------------------------------|-------------------|
| 04/06/13 | Request to enter into section 38 agreements to adopt new roads | In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads | Cabinet Member | John Furey, Cabinet Member for Transport, Highways and Environment | Kerry Cook 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---|--|----------------|--|---|--------------------------------------|---------------------------------------|-------------------|
| 04/06/13 | Home to School Taxi Transport for Children with Special Educational Needs | To approve a contract for home to school taxi transport to the Ridgeway School Part 2 | Cabinet Member | John Furey, Cabinet Member for Transport, Highways and Environment | Prue Timms 020 8541 8774 Julie Fisher, Strategic Director Business Services Laura Langstaff, Acting Head of Procurement and Commissioning | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--|---|----------------|---|---|---|---------------------------------------|-------------------|
| 05/06/13 | Wonersh and Shamley Green CofE Infant School | To make the decision on the proposal to change Wonersh and Shamley Green CofE Infant School into a primary school in September 2013 | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | <p>Mark Burton 020 8541 9142</p> <p>Nick Wilson, Strategic Director Children, Schools and Families</p> <p>Peter-John Wilkinson, Assistant Director Schools and Learning</p> | Parents / carers, staff, unions, schools, local Members, borough councillors, MPs, dioceses | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-----------------------------|-------------------------|---|----------------|-------------------------------|--|--------------------------------------|---------------------------------------|-------------------|
| CABINET–25 JUNE 2013 | | | | | | | | |
| 25/06/13 | Month End Budget report | To consider the month end budget report and make any recommendations as appropriate | Cabinet | David Hodge, Leader | Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|--|---|-----------------------|---|---|---|--|--------------------------|
| 25/06/13 | Confident in Our Future: Corporate Strategy 2013 -18 and Supporting Strategies | To endorse the Corporate Strategy 2013 – 18 and recommend it be presented to the County Council meeting on 16 July 2013 for approval. To agree the Directorate Strategies 2013 – 18 and Communications and Engagement Strategy which will support delivery of the Corporate Strategy | Cabinet | David Hodge, Leader | Dan Shurlock 020 8541 7681 David McNulty, Chief Executive Justin Newman, Performance and Change Lead Manager | | Report and annexes | new |
| 25/06/13 | Legal Fees for arranging Adult Social Care deferred payments and discharging legal charges | To authorise the Head of Legal and Democratic Services to recover legal fees and expenses incurred on Adult Social Care deferred payment applications and on the discharge of ant legal charge to secure payment of a debt for Adult Social Care | Cabinet | Mel Few, Cabinet Member for Adult Social Care | David Kelly 020 8541 7205 Ann Charlton, Head of Legal and Democratic Services | | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|--|---|-----------------------|--|---|--|--|--------------------------|
| 25/06/13 | Surrey Hills Enterprises | To agree that Surrey County Council holds a share in Surrey Hills Enterprises(SHE) on behalf of the Surrey Hills Area of Outstanding Natural Beauty (AONB) Board and that the Cabinet Member for Transport, Highways and Environment be appointed as a Director of Surrey Hills Enterprises | Cabinet | John Furey, Cabinet Member for Transport, Highways and Environment | Lisa Creaye-Griffin 020 8541 9404 Trevor Pugh, Strategic Director Environment and Infrastructure Ian Boast, Assistant Director Environment | Surrey Hills AONB Board, relevant Borough and District Councils, National Trust, CPRE and SALC | Report | new |
| 25/06/13 | Salfords Fire Station and Secondary Control Facility | To request the approval to acquire two industrial units to provide accommodation for a new fire station and a secondary control facility Secondly, to request the approval to utilise the SFRS rationalisation programme capital budget to fund this Part 2 | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes, in consultation with Helyn Clack, Cabinet Member for Community Services | Rob Jamieson 020 8541 7623 Sarah Mitchell, Strategic Director Adult Social Care Russell Pearson, Chief Fire Officer | | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--|--|----------------|---|--|--------------------------------------|---------------------------------------|---------------------|
| 25/06/13 | SEND Post 16 Further Education for Young People Special Educational Needs and Disabilities | To award contracts to the providers of Further Education for Young People with Special Education Needs and Disabilities (SEND), in preparation for transfer of funding from the Department for Education | Cabinet | Linda Kemeny, Cabinet Member for Schools and Learning | Timothy Phillips / Frank Offer 020 8541 7967 / 01483 519496 Laura Langstaff, Acting Head of Procurement and Commissioning / Garath Symonds, Assistant Director for Young People | | Report | |
| 25/06/13 | Horley North East – new school | To approve the business case for the project to provide a new one form entry Diocesan primary school to provide an additional 201 new places, under the School Basic Need programme Part 2 annex | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | Julie Stockdale / Bill Christie 020 8541 8084 / 9509 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer | | Report including Business Case | Moved from 28/05/13 |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|-----------------------------------|--|-----------------------|---|---|---|--|--------------------------|
| 25/06/13 | Developing an Investment Strategy | To approve an Investment Strategy and the associated Governance Arrangements Part 2 | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes, in consultation with Denise Le Gal, Cabinet Member for Business Services | John Stebbings, Chief Property Officer 020 8213 2554 Julie Fisher, Strategic Director for Business Services | | Report and associated annexes | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|-----------------------|---|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| 25/06/13 | Property Transactions | <p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p> | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | <p>Steve Evans 020 8541 9327</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p> | Local Members | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|---|-----------------------|--|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| CABINET MEMBER DECISIONS – JULY 2013 | | | | | | | | |
| 09/07/13 | Property Transactions | To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2 | Cabinet Member | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer | Local Members | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|---------------|---|-----------------------|---|--|---|--|--------------------------|
| 10/07/13 | Budget Report | To approve the revenue budget virements and capital reprofiling | Cabinet Member | Relevant Cabinet Member (in consultation with the Leader) | Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--|--|----------------|--|--|--------------------------------------|---------------------------------------|-------------------|
| 10/07/13 | Request to enter into section 38 agreements to adopt new roads | In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads | Cabinet Member | John Furey, Cabinet Member for Transport, Highways and Environment | Kerry Cook 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---------------------------------------|--|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| 10/07/13 | Approval of Schools' Deficits 2013/14 | Schools seeking approval for a deficit in excess of 5% of their budget must gain approval from the Cabinet Member. These requests, along with summary details of total schools balances are set out in this report | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | Lynn McGrady 020 8541 9212 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director for Schools and Learning | Babcock 4S | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|------------------------------|--|----------------|---|--|--|---------------------------------------|-------------------|
| 10/07/13 | In Year Fair Access Protocol | To agree the Primary and Secondary Fair Access Protocols for 2013/14 | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | Claire Potier 01483 517689 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director for Schools and Learning | Primary and Secondary Phase Councils, Headteachers and Chairmen of Governors at Surrey Schools, Admissions Forum | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---------------------------------|--|----------------|---|--|---|---------------------------------------|-------------------|
| 10/07/13 | Onslow Infant School, Guildford | To consider whether to authorise the publication of Statutory Notices regarding the proposed expansion of Onslow Infant School in September 2014 | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | <p>Mark Burton, 020 8541 9142</p> <p>Nick Wilson, Strategic Director Children, Schools and Families</p> <p>Peter-John Wilkinson, Assistant Director Schools and Learning</p> | Parents, carers, staff, unions, schools, local Members, Borough Councillors, MP, Dioceses | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---|---|----------------|---|---|---|---------------------------------------|-------------------|
| 10/07/13 | Queen Eleanor's CofE Junior School, Guildford | To make the decision on the proposal to expand Queen Eleanor's CofE Junior School in September 2014 | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | Mark Burton, 020 8541 9142 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning | Parents, carers, staff, unions, schools, local Members, Borough Councillors, MP, Dioceses | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--------------------------|---|----------------|---|---|---|---------------------------------------|-------------------|
| 10/07/13 | Brookwood Primary School | Following a period of consultation, to consider the publication of statutory notices indicating the Local Authority's intention to expand Brookwood Primary School to a 2-form entry primary school on a split site | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | Kieran Holliday 020 8541 7383 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning | All schools in Woking, local Borough Councillors, parents, pupils, early years settings | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---|---|----------------|---|--|---|---------------------------------------|-------------------|
| 10/07/13 | Stamford Green County Primary School, Epsom | Following consultation and the publication of statutory notices the Cabinet Member is asked to determine the outcome of the statutory notices for Stamford Green County Primary School, on whether to permanently expand the school with effect from September 2015 | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | Melanie Harris 020 8541 9556 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning | External Governors of the school, staff, parents, local residents | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-----------------------------|-------------------------|---|----------------|-------------------------------|--|--------------------------------------|---------------------------------------|-------------------|
| CABINET-23 JULY 2013 | | | | | | | | |
| 23/07/13 | Month End Budget report | To consider the month end budget report and make any recommendations as appropriate | Cabinet | David Hodge, Leader | Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|-------------------------------------|--|----------------|-------------------------------|---|--------------------------------------|---------------------------------------|-------------------|
| 23/07/13 | Annual Governance Statement 2012/13 | To consider the contents of the 2012/13 Annual Governance Statement and to authorise the Leader of the Council and the Chief Executive to sign the statement on behalf of the County Council ready for publication with the financial statements for 2012/13 | Cabinet | David Hodge, Leader | Cath Edwards 020 8541 9193 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---|---|----------------|--|---|---|---|-------------------|
| 23/07/13 | Revision of Procurement Standing Orders | To approve revised procurement standing orders, prior to approval by full Council | Cabinet | Denise Le Gal, Cabinet Member for Business Services | Derek Lancaster 020 8541 7287 Julie Fisher, Strategic Director for Business Services Laura Langstaff, Acting Head of Procurement and Commissioning | Comparisons with practice in other SE7 councils | Report plus revised draft procurement standing orders | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|----------------------|-------------------------------------|----------------|--|--|---|---------------------------------------|-------------------|
| 23/07/13 | Surrey Rail Strategy | To approve the Surrey Rail Strategy | Cabinet | John Furey, Cabinet Member for Transport, Highways and Environment | Lee McQuade 020 8541 7604 Trevor Pugh, Strategic Director Environment and Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning | 12 week public consultation including Surrey Districts and Boroughs, neighbouring transport authorities, LEPs, local committees, rail industry, parish councils, residents associations, businesses and other groups and bodies | Report and the Surrey Rail Strategy | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--|--|----------------|--|---|--------------------------------------|---------------------------------------|-------------------|
| 23/07/13 | Governance of Surrey's County Sports Partnership | To consider agreeing to the continued hosting of the Partnership within Surrey County Council and the alteration of the Council's Constitution to delegate certain powers to the Surrey Sports Board, in relation to the Surrey County Sports Partnership and Active Surrey team | Cabinet | Helyn Clack, Cabinet Member for Community Services | Campbell Livingston 020 8541 8954 Nick Wilson, Strategic Director Children, Schools and Families Ben Byrne, Head of Youth Support Services | | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--|--|----------------|--|--|--|---------------------------------------|-------------------|
| 23/07/13 | Magna Carta 800 th Anniversary Celebrations | To agree to support and endorse the funding and delivery of the Magna Carta Masterplan | Cabinet | Helyn Clack, Cabinet Member for Community Services | <p>Surriya Subramaniam 01372 371764</p> <p>Susie Kemp, Assistant Chief Executive</p> <p>Rhian Boast, Programme Lead for Legacy and Magna Carta</p> | <p>Runnymede Borough Council, National Trust, Royal Holloway University, Brunel University, CPRE, local residents and business groups, Runnymede Local Committee, Communities Select Committee</p> | Report and attached Masterplan | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|---|--|-----------------------|--|---|---|--|--------------------------|
| 23/07/13 | Adult Social Care In-House Services: Models of Delivery Options Appraisal | To agree to proceed with a business plan for the creation of a Local Authority Trading Company from April 2014. To agree to commence staff and service user engagement on the creation of Local Authority Trading Company from April 2014 Part 2 | Cabinet | Mel Few, Cabinet Member for Adult Social Care | Simon Laker 01483 519153 Sarah Mitchell, Strategic Director Adult Social Care | | Report | new |
| 23/07/13 | Provision of a Substance Misuse Treatment and Housing Support | To seek approval to award a contract for the provision of a Substance Misuse Treatment Service and Housing Support Part 2 | Cabinet | Mel Few, Cabinet Member for Adult Social Care | Lisa Slade 020 8541 7856 Laura Langstaff, Acting Head of Procurement and Commissioning / Sarah Mitchell, Strategic Director Adult Social Care | | Report plus tender evaluation | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|--|---|-----------------------|---|---|---|--|--------------------------|
| 23/07/13 | Early Help Support Services | To seek approval to award a contract for the provision of Early Help Support Services for families with a child under 5 years old Part 2 | Cabinet | Mary Angell, Cabinet Member for Children and Families | Alys Wood / Jo Lee 020 8541 8676 Laura Langstaff, Acting Head of Procurement and Commissioning/ Nick Wilson, Strategic Director Children, Schools and Families | | Report plus tender evaluation | new |
| 23/07/13 | Youth Estate Capital Improvement Programme | To approve the strategic business case for three phase of the Youth Estate Capital Improvement Programme (YECIP) and to proceed to seek relevant approvals for each phase on a project by project basis | Cabinet | Mary Angell, Cabinet Member for Children and Families, in consultation with Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | Phil Ryan 020 8541 7217 Nick Wilson, Strategic Director Children, Schools and Families Garath Symonds, Assistant Director for Young People | Surrey's young people | Youth Estate Capital Investment Programme – a public value proposition | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|------------------------------|--|----------------|---|--|--------------------------------------|---------------------------------------|---------------------|
| 23/07/13 | New Primary School, Merstham | <p>To approve the business case for the new primary school in Merstham , to provide additional pupil places under the schools basic need programme:</p> <p>Part 2 annexe</p> | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | <p>Keith Brown /Julie Stockdale 020 8541 8651 / 8084</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p> | | Report | Moved from 25/06/13 |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---------------------------------|---|----------------|---|---|--------------------------------------|---------------------------------------|---------------------|
| 23/07/13 | Langshott Infant School, Horley | <p>To approve the business case for the project to expand the existing two form entry infant school to a two form entry primary school under the School Basic Need Programme. The project will increase the school from 180 to 420 places</p> <p>Part 2</p> | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | <p>Julie Stockdale / Bill Christie 020 8541 8084 / 9509</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p> | | Report including Business Case | Moved from 09/07/13 |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|-----------------------|---|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| 23/07/13 | Property Transactions | <p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p> | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | <p>Steve Evans 020 8541 9327</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p> | Local Members | Report | |

PLEASE NOTE THERE ARE NO MEETINGS IN AUGUST

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|--|-----------------------|--|-----------------------|---|--|---|--|--------------------------|
| CABINET MEMBER DECISIONS – SEPTEMBER 2013 | | | | | | | | |
| 10/09/13 | Property Transactions | To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader) Part 2 | Cabinet Member | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Business Services John Stebbings, Chief Property Officer | Local Members | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|---------------|---|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| 11/09/13 | Budget Report | To approve the revenue budget virements and capital reprofiling | Cabinet Member | Relevant Cabinet Member (in consultation with the Leader) | Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|--|--|-----------------------|--|--|---|--|--------------------------|
| 11/09/13 | Request to enter into section 38 agreements to adopt new roads | In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads | Cabinet Member | John Furey, Cabinet Member for Transport, Highways and Environment | Kerry Cook 020 8541 9816 Trevor Pugh, Strategic Director for Environment & Infrastructure Iain Reeve, Asst Director Strategy, Transport and Planning | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|-------------|-----------------------------|---|-----------------------|--------------------------------------|---|---|--|--------------------------|
| 11/09/13 | Community Improvements Fund | To consider the recommendations for the Community Improvement Fund Panel and to approve the successful applications | Cabinet Member | David Hodge, Leader | Michelle Collins 07968 833990 Yvonne Rees, Strategic Director Customers and Communities Jane Last, Lead Manager for Community Safety and Partnership | | Report plus annexe with recommended bids | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|--------------------------|---|----------------|---|---|---|---------------------------------------|-------------------|
| 11/09/13 | Brookwood Primary School | Following the publication of a statutory notice to consider any representations on the proposal to expand Brookwood Primary School to a 2-form entry primary school on a split site | Cabinet Member | Linda Kemeny, Cabinet Member for Schools and Learning | Kieran Holliday 020 8541 7383 Nick Wilson, Strategic Director Children, Schools and Families Peter-John Wilkinson, Assistant Director Schools and Learning | All schools in Woking, local Borough Councillors, parents, pupils, early years settings | Report | new |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------------------------------|-------------------------|---|----------------|-------------------------------|--|--------------------------------------|---------------------------------------|-------------------|
| CABINET-24 SEPTEMBER 2013 | | | | | | | | |
| 24/09/13 | Month End Budget report | To consider the month end budget report and make any recommendations as appropriate | Cabinet | David Hodge, Leader | Kevin Kilburn 020 8541 9207 Julie Fisher, Strategic Director for Business Services Sheila Little, Chief Finance Officer and Deputy Director for Business Services | | Report | |

| Date | Title | Key Issue/Decision | Decision Maker | Cabinet Member(s) responsible | Contact Officer | Consultation Arrangements/ Programme | Documents submitted to decision maker | New or Moved Item |
|----------|-----------------------|---|----------------|---|--|--------------------------------------|---------------------------------------|-------------------|
| 24/09/13 | Property Transactions | <p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)</p> <p>Part 2</p> | Cabinet | Tony Samuels, Cabinet Member for Assets and Regeneration Programmes | <p>Steve Evans 020 8541 9327</p> <p>Julie Fisher, Strategic Director for Business Services</p> <p>John Stebbings, Chief Property Officer</p> | Local Members | Report | |